

Peace Officer Benefit Package

The following is a summary of the City of Laramie benefit package for Police Officers:

1. **Salary Range for Police Officers:**
Recruit: \$38,397 - \$39,354
Officer: \$43,310 - \$54,263. *
2. **Nine paid City holidays.**
3. **Vacation: 136 hrs to 256 hrs/year.**
4. **Health Insurance.**
5. **Life Insurance.**
6. **Sick Leave: 8 hrs/month to maximum accruable to 960 hrs.**
7. **Long Term Disability Insurance.**
8. **Pension Plan: 20-30 year retirement.**
9. **A 457 deferred compensation plan.**
10. **1 day (shift equivalent) Personal Leave per year.**

In addition, the Laramie Police Department provides sworn officers with the following equipment and supplies: uniforms (including dry-cleaning service), all duty equipment, duty firearms, leather gear, and boots. LPD also pays tuition fees and salary during required attendance at the Wyoming Law Enforcement Academy.

* Please contact the Sergeant Rich Avery for command level salary ranges.

Benefit package current as of 08/18/04.

Agency Addresses

Laramie Police Department
Administrative Offices
620 Plaza Court
Laramie, WY 82070
(307) 721-3547

Laramie Police Department
Sergeant Rich Avery
620 Plaza Court
Laramie, WY 82070
(307) 721-3513

City of Laramie Personnel Manager
Michelle Holmes
P.O. Box C
Laramie, WY 82070
(307) 721-5229

Wyoming P.O.S.T. Commission
1710 Pacific Avenue
Cheyenne, WY 82002
(307) 777-7718

Wyoming Law Enforcement Academy
1556 Riverbend Drive
Douglas, WY 82633-2056
(307) 358-3617



PUBLIC SAFETY CAREER



LARAMIE POLICE DEPARTMENT

The Laramie Police Department is comprised of 50 sworn law enforcement officers, 12 Communications Operators, 7 civilian Community Service Officers, Records Specialists, and Support Staff, serving a community of 28,612.

The process of hiring Laramie Police Officers is governed by the rules of the Laramie Police Civil Service Commission, Wyoming P.O.S.T. and Wyoming State Statutes.

The Laramie Police Department is looking for career-oriented professionals committed to public safety.

The Hiring Process for Peace Officers

1. Call the Recruiting, Testing and Hiring Office at 307-721-3513 to request an application and receive test date or other employment information.

Non-certified (those who are not Certified Peace Officers, or certifiable in the State of Wyoming) applicants will need to contact the Wyoming Peace Officer Standards & Training Commission (P.O.S.T.) in Cheyenne, Wyoming, and take the *Entry Level Exam* prior to submitting an application to LPD. The *Entry Level Exam* is a one-hour and fifteen minute test that assesses math, reading comprehension, grammar and writing skills. (**Certified** applicants are not required to take the P.O.S.T. exam. *)

2. Return your completed application, with all required documentation, to the

Laramie Police Department. If your application is accepted, you will be invited to participate in our testing process.

3. Physical Assessment and Combined Oral Interview Board:

The Physical Assessment must be completed at the minimum passing level required for entry into the Wyoming Law Enforcement Academy. Successful applicants must then score a minimum of 75% in the Combined Oral Board Interview.

4. Following the oral interview, successful applicants, who pass an extensive background investigation and polygraph test, are then placed on the Laramie Police Civil Service Commission Eligibility List for one year.

5. State statute and Civil Service rules provide that the top five candidates on the Eligibility List may be considered for each vacancy. The Chief of Police may choose any one of the top five candidates.

Offers/Employment Conditions

Once a candidate is chosen, a Conditional Offer of Appointment is given to the candidate contingent upon successfully completing the following requirements:

1. Psychological examination.
2. Thorough medical examination, which includes: complete blood work, drug screening, chest x-rays, physical exam, and a cardio-vascular stress test.

3. Eyesight must be corrected to 20/20.

Initial Peace Officer Training

Upon successfully completing the hiring examination process, a hire date will be established. Recruits will receive approximately nine months of training.** Training may include:

1. Attending the Wyoming Law Enforcement Academy in Douglas, Wyoming to complete the eleven-week Peace Officer Basic Course.
2. Attending an in-service training program at the Laramie Police Department.
3. Completing our Field Training Officer Program. This program requires recruits to perform regular police officer duties under the direct supervision and guidance of Field Training Officers.

*If your certification is from another state, to be eligible for the lateral entry program, it will need to meet the minimum requirements for certification as a peace officer in the state of Wyoming. To find out if it does, **you** must contact P.O.S.T. in Cheyenne, Wyoming, with documented training information for them to review.

** Recruits with previous law enforcement experience may be eligible to take a challenge exam in lieu of attending the W.L.E.A. Peace Officer Basic Course.

General Application Instructions

Please take a few minutes and read over these general guidelines for successfully completing the application process.

Before submitting this application, please be sure you have passed the P.O.S.T. Entry Level Exam and **attached your score sheet to your application**, or have verified through P.O.S.T. that you are certified, or certifiable, as a Peace Officer.

If your certification is from another state, to be eligible for the lateral entry program you will need to meet the minimum requirements for certification as a peace officer in the state of Wyoming. To find out if you do, **YOU** must contact the Wyoming Peace Officer Standards & Training Commission (P.O.S.T.) in Cheyenne, Wyoming (307-777-7718) with documented training information for them to review.

The following **MUST** be returned with your **COMPLETED** application for it to be processed:

- Completed and signed application
- Copy of P.O.S.T. exam score sheet (if applying as non-certified)
- Proof of GED or High School Diploma
- Proof you are at least 21 years of age
- DD214 (if applicable)

If you are applying as a previously certified peace officer you must **ALSO** include:

- Certificate of attendance of a basic Law Enforcement Academy.
- If it is an academy other than Wyoming, you will need to provide documented hours and course of instruction.
- Documentation of any advanced Law Enforcement training.

Return your completed application and background packet, with required documentation, by mail or in person to the Laramie Police Department Hiring Office, 620 Plaza Court, Laramie, WY 82070. If your application is accepted, we will contact you regarding the oral interview schedule.

If you have any questions, or are unable to provide any of the required information with your application, contact the Laramie Police Department Hiring Office as soon as possible at (307) 721-3513.

Thank you for your interest in applying to the Laramie Police Department.

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**Directions to
The Laramie Police Department
located at
620 Plaza Court, Laramie, WY 82070**

From within the City of Laramie:

Drive southbound on 3rd Street. Take the second left-hand turn, after you pass under Interstate 80, onto Soldier Springs Road. Follow Soldier Springs Road around to the south, past the Ramada Inn. It will turn east, becoming Skyline Drive. Make the first left-hand turn possible onto 6th Street. The Police Department is one block to the north on the right-hand side.

From Cheyenne via I-80:

Traveling westbound on I-80, take the Third Street exit (the second exit available). Turn left under the interstate. Take the second left-hand turn, after you pass under the interstate, onto Soldier Springs Road. Follow Soldier Springs Road around to the south, past the Ramada Inn. It will turn east, becoming Skyline Drive. Make the first left-hand turn possible onto 6th Street. The Police Department is one block to the north on the right-hand side.

From Rawlins via I-80:

Traveling eastbound on I-80, take the Third Street exit (the third exit available). At the stop sign (bottom of exit) turn right, and then make the first left-hand turn onto Soldier Springs Road. Follow the road around to the south, past the Ramada Inn. It will turn east, becoming Skyline Drive. Make the first left-hand turn possible onto 6th Street. The Police Department is one block to the north on the right-hand side.

From Ft. Collins via Highway 287:

Traveling northbound on Hwy 287, turn right onto Soldier Springs Road, which is the first right available after the RR overpass at the south end of Laramie. Follow Soldier Springs Road around to the south, past the Ramada Inn. It will turn east, becoming Skyline Drive. Make the first left-hand turn possible onto 6th Street. The Police Department is one block to the north on the right-hand side.

Please call us at 307-721-3547 if you require any further assistance.

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**City of Laramie
Police Officer
Job Description**

DEFINITION

Under direction, to perform a variety of duties involved in the enforcement of laws and the prevention of crimes; to conduct and participate in the investigation of crimes, accidents, and cases; to control traffic flow and enforce State and local traffic regulations; and to perform a variety of technical and administrative tasks in support of the Department.

SUPERVISION EXERCISED

May exercise functional and technical supervision over less experienced staff.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Patrol a designated area of the City to preserve law and order; discover and prevent the commission of crimes; enforce traffic and other laws and ordinances; recognize and respond to drivers driving while under the influence; patrol school zones and parks; check buildings for physical security and evidence of break-ins and vandalism.

Respond to general public service calls on criminal and civil matters and complaints including domestic disturbances, civil complaints, property control, automobile accidents, rapes, robberies, and related misdemeanor and felony incidents.

Arrest suspects in connection with criminal activity; may search records and files to identify suspects; may book, search, photograph, and fingerprint prisoners.

Maintain records and prepare reports on arrests made, activities performed, and unusual incidents observed.

Enforce traffic laws and ordinances; check speed with radar; issue warnings and citations.

Direct traffic at fires, special events, and other emergency or congested situations; provide security at special events.

Contact and cooperate with other law enforcement agencies in matters relating to the apprehension of offenders and the investigation of offenses.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Maintain contact with citizens regarding potential law enforcement problems and preserve good relationships with the general public; take an active role in areas of public education relative to crime and crime prevention.

Serve warrants and subpoenas within the department and with outside agencies; remain current on laws and procedures required for processing warrants.

Respond to and investigate accidents; provide first aid as necessary; take necessary safeguards to prevent further accidents.

Respond as "First Responder" to medical calls; assist the Fire Department and drive an ambulance as necessary.

Assist other law enforcement and referral agencies as needed.

Coordinate Department activities and services with other City departments, divisions, and outside agencies including notifying Streets Department of inoperable or malfunctioning street lights and signals, missing signs, and traffic hazards.

Respond to situations involving suicidal subjects; take necessary actions to intervene and prevent subjects from harming themselves or others.

Conduct a variety of criminal investigations as assigned; conduct covert and undercover investigations as assigned; gather evidence and prepare cases for prosecution; prepare investigative reports and case information for prosecuting attorneys and other law enforcement agencies.

Coordinate multi-jurisdictional investigations.

Identify, protect, evaluate, define, and establish boundaries of crime scenes.

Recognize, identify, collect, process, preserve, and prepare evidence for use in court and other criminal procedures; store and catalog evidence and exhibits; send out evidence for further examination when appropriate; identify and classify fingerprints.

Interrogate and interview informants, suspects, witnesses, and victims; identify, locate, screen, protect, and prepare witnesses for criminal proceedings.

Maintain special files including those relating to fingerprints, pawns, photographs, intelligence information and other necessary records and files.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Prepare specialized exhibits and field aids including photo line-ups, diagrams, photo boards, and other materials.

Provide testimony in court as expert witness.

Investigate deaths; provide death and accident notification.

Provide public relations programs sponsored by the Laramie Police Department; develop special programs and events including the Laramie Police Department Safety Fair, Explorer POS, Internship Program, Department information brochures, 3D programming, and other special activities as assigned.

Serve as Media Relations Officer; provide information to media sources regarding Department cases; develop, coordinate, and disseminate media releases and public service announcements.

Develop and implement law enforcement related safety education programs including bike safety, stranger awareness, McGruff programs, personal safety for adults, and related programs.

Oversee and issue CrimeStopper reports; coordinate payment for information; coordinate with other agencies in implementing CrimeStopper releases.

Provide information to the public to assist in protecting the public against potential criminal threats.

Assist outside law enforcement agencies and community referral services by providing Laramie Police Department information and technical advice.

Serve as School Resource Officer as assigned; serve as liaison to schools, Department of Protective Services, County Attorney, Courts, LYCC, and law enforcement agencies.

Serve as Training Officer as assigned; develop, plan coordinate, schedule, and maintain records of Department recruit, new hire, in-service, and outside agency training.

Provide training to recruits, new hires, and existing officers.

Serve as D.A.R.E. Officer as assigned; conduct drug awareness, educational, and safety programs for school age children for the primary purposes of preventing substance abuse and educating students in safety procedures; prepare teaching materials and guides; participate in school activities.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Maintain relations with school principals and other key school personnel; prepare and make presentations at faculty in-service meetings, parent nights, P.T.A. meetings, and community organizations meetings.

Participate in formal and informal training activities.

Transport prisoners to and from City Court and County jail.

May serve in a special duty capacity including as a field training officer, S.W.A.T. team member, bomb technician, crisis/hostage negotiator, or other capacity.

OTHER JOB RELATED DUTIES

Provide vouchers and assistance to transients.

Perform related duties and responsibilities as assigned.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Principles and practices of record keeping and reporting.

Basic principles of criminal law.

Safe driving principles and practices.

Skill to:

Learn to operate firearms and other modern police equipment.

Learn to operate modern office equipment including computer equipment.

Effectively operate and maneuver emergency response vehicles at high rates of speed.

Operate a motor vehicle safely.

Ability to:

Successfully complete P.O.S.T. training for entry level Police Officers.

Learn modern police methods and procedures related to patrol, apprehension, arrest, search and seizure, traffic control, and investigation and identification techniques.

Learn modern investigative methods including interviewing and interrogation techniques.

Learn modern investigative methods including interviewing and interrogation techniques.

Learn law enforcement theory, principles and practices and their application to a wide variety of services and programs.

Learn recent court decisions and how they affect department and divisions operations.

Learn functions and objectives of Federal, State, and other local law enforcement agencies.

Learn self defense tactics.

Learn and properly interpret, apply, and explain the policies, procedures, laws, codes, and regulations pertaining to assigned programs and functions including those related to apprehension, arrest, search and seizure, evidence and records maintenance, and traffic control.

Learn to gather, assemble, analyze, evaluate, and utilize facts and evidence.

Observe accurately and remember names, faces, numbers, incidents and places.

Prepare clear and concise reports.

Analyze situations quickly and objectively, and determine proper course of action.

Act quickly and calmly in emergencies.

Meet and deal with the public tactfully and effectively.

Interact effectively and sensitively with individuals from diverse backgrounds.

Meet the physical requirements necessary to safely and effectively perform the assigned duties.

Exercise good judgment, flexibility, creativity, and sensitivity in response to changing situations and needs.

Communicate clearly and concisely, both orally and in writing.

Establish, maintain and foster positive and harmonious working relationships with those contacted in the course of work.

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

One year of experience working with the public.

Training:

Equivalent to the completion of the twelfth grade and enrollment in and attending a P.O.S.T Academy or completion of a P.O.S.T Academy.

License or Certificate:

Possession of, or ability to obtain, an appropriate, valid driver's license.

Possession of, or ability to obtain, a P.O.S.T. Certificate.

Special Requirements:

Essential duties require the following physical abilities and work environment:

Ability to sit, stand, walk, run, kneel, crouch, stoop, squat, crawl, twist, climb, and lift 100 lbs; exposure to cold, heat, noise, outdoors, vibration, confining work space, chemicals, explosive materials, mechanical hazards, and electrical hazards; ability to travel to different sites and locations; availability for shift work, on-call, and stand-by.

Effective Date: June 1995

Wyoming Law Enforcement Academy Physical Fitness Standards

How will physical fitness be measured?

The Physical Fitness Assessment consists of four basic tests. Each test has been proven to have scientific validity. The entry assessment will be conducted in a two-hour session at a designated time prior to the start of the Basic Course.

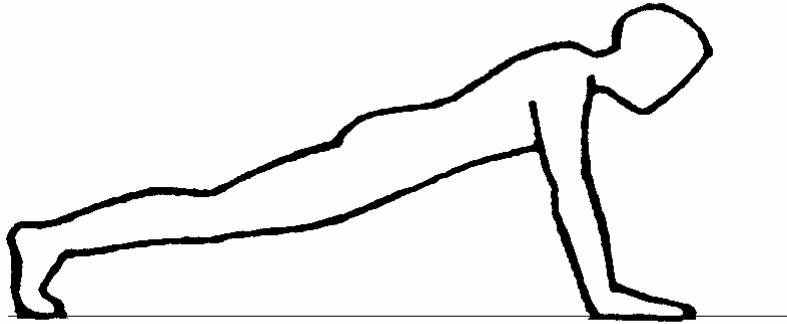
1. 1 minute sit-up test

This is a measure of the muscular endurance of the abdominal muscles. It is an important area for performing police tasks that may involve the use of force and is an important area for maintaining good posture and minimizing lower back problems. The score is calculated by the number of bent leg sit-ups performed in 1 minute.



2. 1 minute push-up test

This test requires the person to push their own weight off the floor and is used to evaluate upper body endurance strength relative to their body weight. Low levels of muscular endurance indicate inefficiency in movement and a low capacity to perform work. The score is calculated by the number of push-ups performed in 1 minute.



3. 12 minute walk-run *

This is a timed run designed to measure the heart and vascular system's capability to transport oxygen. It is an important area for performing police tasks involving stamina and endurance and to minimize the risk of cardiovascular problems. The score is calculated by the amount of ground covered within the allotted 12 minutes and 15 seconds (An extra 15 seconds is added to the allotted time for high altitude consideration).



* Please note that the Laramie Police Department conducts a 1-½ mile run instead of the 12- minute run.

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Wyoming Law Enforcement Academy Physical Fitness Requirements

Test	40 th Percentile Entry Level – Male						
	20-29	30-34	35-39	40-44	45-49	50-54	55-59
Sit/Reach	16.5	15.5	14.8	14.3	13.8	13.3	12.8
1 Minute Sit-up	38	34	31	29	26	24	21
1 Minute Push-up	29	24	21	18	15	13	11
1 ½ Mile Run	13:41	14:26	14:26	15:19	15:19	16:16	16:16

Test	40 th Percentile Entry Level – Female						
	20-29	30-34	35-39	40-44	45-49	50-54	55-59
Sit/Reach	19.3	18.3	17.8	17.3	17.0	16.8	16.1
1 Minute Sit-up	32	25	22	20	17	14	10
1 Minute Push-up	23	19	16	13	12	11	8
1-½ Mile Run	16:16	16:47	16:47	17:48	17:48	18:45	18:45

Please note that the Laramie Police Department conducts a 1-½ mile run instead of the 12- minute run.



City of Laramie, Wyoming
Application for Employment
Administrative Services Department
406 Ivinson Street
Laramie, Wyoming 82070
(307) 721-5233

Return To:

Laramie Police Department
Hiring Office
620 Plaza Court
Laramie, WY 82070
(307)-721-3513

Position Applying For: _____

INSTRUCTIONS: Each question should be fully and accurately answered. Please print or type, except for your signature on the back of the application. A separate application must be submitted for each position for which you are applying.

APPLICANT INFORMATION

Name: _____
(as written on your Social Security Card) Last First M.I.

Mailing Address: _____
 Street City State ZIP

Telephone: _____
 Home Business Message

Social Security Number: _____ Date Available for Work: _____

Are you available for: Full Time Part Time Temp/Seasonal Employment

Are you a citizen of the United States or authorized to work legally in the U.S.? Yes No

Are you age 18 or older? Yes No If no, indicate date of birth: _____

Do you possess a valid driver's license Yes No If yes, indicate Class:

License Number: _____ State: _____ Expiration Date: _____

Do you have a current Commercial Driver's License (CDL)? Yes No

Have you worked for the City of Laramie before? Yes No
If yes, list the department: _____ Job Title: _____
Approximate dates of employment: From _____ To _____

Do you have any relatives currently working for the City of Laramie? Yes No
If yes, indicate their name and your relationship: _____

Have you served in the United States Armed Forces? Yes No
If yes, list dates of service: From _____ To _____ Branch of Service: _____

Have you ever been convicted of a crime (other than a minor traffic offense that resulted only in a fine)? Yes No

If yes, please state the crime(s) you were convicted of and explain the date, location, nature, and facts surrounding each conviction. A conviction is not an absolute bar to employment, but is subject to review. Use an additional sheet of paper if necessary.

Essential functions of positions are described in job advertisements/announcements specific to the position vacancy. If you are unable to perform the essential functions of the position for which you are applying, or need a reasonable accommodation in order to apply, please contact the Administrative Services Department at (307) 721-5233 for assistance.

EMPLOYMENT HISTORY

Your work experience is an important factor in evaluating your qualifications. Please make certain that you provide complete and accurate information on previous job duties and levels of responsibility. List names of employers in consecutive order with your present or most recent employer listed first. Account for all periods of time including military service, related volunteer experience, as well as any period of unemployment. You may attach a resume in addition to the descriptions that you must write.

CURRENT OR MOST RECENT:				
Name of Employer: _____				
Type of Business: _____		Telephone Number: () _____		
Employer's Address: _____				
Street		City	State	ZIP
Name of Last Supervisor _____		May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Employed:	From _____	To _____	Salary: Starting _____	Ending _____
Job title and description of duties performed: _____				

PREVIOUS POSITIONS:

Name of Employer: _____

Type of Business: _____ Telephone Number: (____) _____

Employer's Address: _____
Street City State ZIP

Name of Last Supervisor: _____ May we contact this employer? Yes No

Employed: From _____ To _____ Salary: Starting _____ Ending _____

Job title and description of duties performed: _____

Name of Employer: _____

Type of Business: _____ Telephone Number: (____) _____

Employer's Address: _____
Street City State ZIP

Name of Last Supervisor: _____ May we contact this employer? Yes No

Employed: From _____ To _____ Salary: Starting _____ Ending _____

Job title and description of duties performed: _____

Name of Employer: _____

Type of Business: _____ Telephone Number: (____) _____

Employer's Address: _____
Street City State ZIP

Name of Last Supervisor: _____ May we contact this employer? Yes No

Employed: From _____ To _____ Salary: Starting _____ Ending _____

Job title and description of duties performed: _____

EDUCATION	
Name, Address and Location of School	Did you graduate?
High School:	
Undergraduate/Technical College or University College Major: Degree:	
Graduate College or University: Graduate Degree:	

Additional Education and/or vocational, technical, or military training information relevant to the position for which you are applying:

Special Skills:

Typing: Yes No WPM _____ Ten Key: By Touch? Yes No
 Computer: Yes No Type _____ Software Applications _____

Heavy Equipment (list specific types): _____

Additional information that might qualify you for the position: _____

The City of Laramie is an Equal Opportunity Employer. Applicants are considered for positions for which they have applied without regard to race, religion, sex, age, national origin, disability, and other characteristics protected by law.

CERTIFICATION & RELEASE

I certify that all statements made in this application are true and complete. I authorize the City to investigate all statements made as a part of this application and to secure any necessary information from all prior employers, references, academic institutions, law enforcement agencies, other persons and entities, and public records. I hereby release all such persons, entities, employers, references, institutions, agencies, and the City from any and all liability arising from their giving or receiving information about my employment history, academic credentials, qualifications, reputation, driving record, and criminal record. A photocopy of this release may be used for all purposes.

I understand that any false answers or misleading statements as well as misrepresentations by omission made by me as part of my application will be sufficient for rejection of my application or for my immediate discharge should one be discovered after I am employed.

I understand that nothing in this employment application, in the City's statements of personnel policies, or in my communication with any City employee or official is intended to create an employment contract between the City and me. If I am hired by the City, I understand that my continued employment will be at the mutual consent of the City and me. Accordingly, either I or the City may terminate my employment at will at any time with or without cause or notice. I understand that the at-will nature of the employment relationship can only be changed in a specific written agreement signed by the City Manager.

Signature _____ Date: _____

LARAMIE POLICE DEPARTMENT

Personal History Statement

**** This form must be completed and returned with your application. ****

All applicants for police officer are required to answer the following questions to be considered for employment. An initial screening will be made of the application and personal history statement to ensure that the applicant meets the minimum requirements. All statements are subject to verification. Inaccurate statements or omissions may disqualify you from further participation in the police officer selection process.

Name _____ SSN _____

Any other name(s) under which records might be found _____

		YES	NO
1.	I am at least 21 years of age.		
2.	I am a U.S. citizen.		
3.	I am Wyoming P.O.S.T. certified.		

If you answered NO to any of questions 1-3, please attach a separate piece of paper and provide an explanation.

		YES	NO
4.	Have you ever been arrested for or convicted of a felony?		
5.	Have you ever been arrested for or convicted of a misdemeanor, petty offense, or received a traffic citation?		
6.	Have you ever been arrested for or convicted of domestic violence?		
7.	Are you under indictment, or have you been served with an information alleging any offense where the punishment may be confinement in the penitentiary?		
8.	Have you ever used, sold or grown marijuana?		
9.	Have you ever used, sold or manufactured other illegal drugs?		
10.	Have you ever taken prescription drugs other than as prescribed by a physician?		

		YES	NO
11.	Has your driver's license ever been suspended, revoked or denied?		

12.	Have you ever been arrested for driving under the influence or driving while impaired by drugs or alcohol?		
13.	Have you ever participated in criminal activity and not been caught?		
14.	Have you ever driven under the influence of drugs or alcohol and not been caught?		

If you answered YES to any of questions 4-14, please attach a separate piece of paper and provide explanations, including specific dates, times, locations, and any other relevant information. For drug-related questions, list specific drugs used, date of first use, and date of last use.

CERTIFICATION

I hereby certify that all statements made in this application are true and complete. I understand that any false answers, statements, or misrepresentations by omission made by me as part of my application will be sufficient for rejection of my application or for my immediate discharge should one be discovered after I am employed.

I acknowledge that I have read and understand the preceding statement.

Signature

Date